TOWN OF WAUKOMIS, OKLAHOMA

Fiscal Year 2024/ 2025 Annual Budget

BUDGET MEMO

9-May-24

The 2024 / 2025 Annual Budget for the Town of Waukomis is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act. The budget includes the following highlights for the fiscal year:

The FY25 budget includes a CPI utilty rate increase of 5% for water, sewer, and garbage. Based on current consumption, this increase is projected to add an additional \$35,428 in revenues to help cover the increase in costs.

Effective July 1, 2025 there is a 2% increase on just water that will renew on January 1st of every year. For FY25, this increase is projected to add \$8,000 in additional water revenue, based on current consumption.

General Fund capital improvements include:

				Fire engine outfit, new police vehicle, and
	Emergency mgmt	S	155,000	
	Police		2,500	Handguns
	Fire		-	
	Steet		-	
	General		1,200	Computer
		\$	158,700	
Utility Authority capital improvements:		s	6,000	Pump repair
The following debt payments are included in the budget:				
Utility Authority		S	216,731	

The budget includes a 4% salary increase for full time employees for fiscal year 2025. A raise to \$50/month for volunteer firefighters and to \$100 for the chief

The general fund has a net loss budgeted of \$(139,909) while the PWA has budgeted net income of \$(75,648) for a net loss for the Town of \$(215,557) The PWA loss includes grant matching funds from the grant savings account. We anticipate a profit from PWA operations in the amount of \$13,326

See the chart below for consideration of collection on tax revenues at tiered percentages and the reflected net gain/(loss) for the fiscal year:

Tax Collections	Net Gain/(Loss)
100%	39,639.79
90%	(0.36)
85%	(19,820.43)
80%	(39,640.51)

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2023 / 2024 budget was initially presented to Council on May 9, 2024 for consideration. A public hearing will be scheduled for Thursday June 13, 2024.

The legal level of control for the City's 2024 / 2025 budget is established at the Department level. Additional detail is provided for analysis purposes only

If you have any questions, please contact Michelle Kauk, CPA.

RECEIVED

JUL 3 1 2024

State Auditor and Inspector

Garfield

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the the proposed Town of Waukomis Fiscal Year 20242025 Annual Budget was considered at a public hearing on June 13, 2024, at 6:50pm. in the Waukomis Town Hall. Copies of the proposed budget are available for review in the Office of the City Clerk. Notice is hereby given that the Town of Waukomis 2024/2025 Annual Budget will be adopted during a meeting of the City Council on Thursday, June 13, 2024 at 6:00pm. in the City Hall.

TOWN OF WAUKOMIS, OKLAHOMA

Fiscal Year 2024/2025 Annual Budget

BUDGET SUMMARY-PRELIMINARY

	Ī	EGINNING BALANCE Estimates)	REVENUES		EXPENSES	Net Change		ENDING BALANCE	
GENERAL FUND	\$	446,106	\$	726,662	\$ (866,571)	\$	(139,909)	\$	306,197
ENTERPRISE FUNDS WPWA	_\$_	901,978	\$	2,003,447	\$ (2,079,095)	\$	(75,648)	\$	826,330
TOTAL ENTERPRISE FUNDS	_\$_	901,978	\$	2,003,447	\$ (2,079,095)	\$	(75,648)	\$	826,330
SPECIAL REVENUE FUNDS Emergency Management	\$	169,707	\$	73,000	\$ (171,000)	\$	(98,000)	\$	71,707
TOTAL SPECIAL REVENUE FUNDS	\$	169,707	\$	73,000	\$ (171,000)	\$	(98,000)	\$	71,707
GRAND TOTAL ALL FUNDS	\$	1,517,791	\$	2,803,109	\$ (3,116,666)	\$	(313,557)	\$	1,204,234

Town of Waukomis Proposed General Fund Budget 2024-2025

	Budget		Actual		BUDGET	ACTUAL (10MOS)	ı	Projected	BU	DGET
REVENUE	FY22-23		FY22-23		FY 2023-2024	FY 2023-2024	FY	2023-2024	FY 20	24-2025
Sales Tax	\$ 215,984	\$	228,530	\$	210,734	\$ 191,101	\$	229,321	\$	206,389
Use Tax	77,933		93,128		77,825	75,743		90,892		81,802
Cigar Tax	1,733		1,582		1,416	1,181		1,417		1,275
Franchise & License Tax	30,395		47,057		49,735	43,556		52,267		47,041
Motel Room Tax	1,711		2,386		2,303	2,020		2,424		2,182
Alcoholic Beverage Tax	7,100		8,801		7,940	7,501		9,001		8,101
License and Permits	3,000		1,802		3,000	777		932		900
Fire Grant	4,600		10,053		4,600	9,994		11,993		10,000
Police Fines	300,000		349,773		305,000	253,640		304,368		305,000
Royalty			-							
Street(motor vehicle & gas excise)	10,633		11,856		10,633	9,233		11,080		9,972
Miscellaneous	7,500		103,064		7,500			= - 7		
Donations					_	6,500		7,800		
Emergency management			21,100			**************************************				2.0
Fire	-		200		_					
ARPA	113,177		114,250		_					-
Sooner Celebration			4,957		4,000	538		646		
Campus Officer reim			21,320		35,000	33,210		39,852		40,000
Interest			2,363		-	12,012		14,414		14,000
Total Revenue	\$773,767		\$1,022,222		\$719,686	647,006		776,407		\$726,662
Total Neverne	4,		7-,,		7.25,555			,		
EXPENDITURES										
General Government:										
Personal Services	\$ 10,540	\$	33,712	\$	17,326	\$ 14,248	\$	17,098	\$	3,858
Materials and Supplies	5,000		8,178		5,500	3,941		4,729		5,704
Other Services and Charges	132,000		164,056		145,000	115,841		139,009		150,365
Capital Outlay	2,500					100		120		1,200
CARES Act										-
Transfers Out to Other Funds										
Total General Fund Expenditures	\$150,040		\$205,946		\$167,826	134,130		160,956		\$161,127
			4 / 4 /				4			
Police Department:										
Personal Service	\$ 340,903	\$	407,380	\$	356,228	\$ 342,846	\$	411,415	\$	366,204
Materials and Supplies	38,000		16,873		40,000	15,775		18,930		25,000
Other Services and Charges	19,500		17,846		20,000	6,296		7,555		7,000
Capital Outlay	5,000		956		5,000	1,200		1,440		2,500
Transfers Out to Other Funds					-				Lanca de la constante de la co	-
Total Police Department Expenditures	\$403,403		\$443,055		\$421,228	366,117	No.	439,340		\$400,704
Emer. Mgmt. Expend.(separate budget FY12-13)										
Code/Animal Control										
Personal Service	\$ 10,000	\$	-	\$	9,989	\$ -	\$	-	\$	10,423
Materials and Supplies	1,200		1,579		1,200			-		1,200
Other Services and Charges	5,000		-		5,000	195		-		5,185
Capital Outlay	-		-			-		-		
Transfers Out to Other Funds	-									-
Total Code Enforcment/Animal Control Expenditures	\$16,200		\$1,579		\$16,189	195				\$16,808
Fire Department:	20.000000000000000000000000000000000000		AD GRADE IVE	0.00						
Personal Service	\$ 12,178	\$	12,444	\$	11,489		\$	11,069	\$	9,144
Materials and Supplies	5,000		11,587		29,000	5,917		7,100		29,000
Other Services and Charges	32,000		38,130		47,000	34,636		41,563		47,000
Capital Outlay	21,600		2,331		5,000			-		-
Transfers Out to Other Funds	-									
Total Fire Department Expenditures	\$70,778		\$64,492		\$92,489	49,777		59,732		\$85,144
Street Department:						ć	ć		\$	
Personal Service	\$ 10.000	\$	-	\$	10.000	\$ -	\$	4 411	*	11.000
Materials and Supplies	10,000		6,055		10,000	3,676		4,411		11,000
Other Services and Charges	26,000		7,638		10,000	477		572		10,000
Capital Outlay	6,000		-		3,000					
Transfers Out to Other Funds	 		4		- -			4.004		ć21 000
Total Street Department Expenditures	\$42,000		\$13,693		\$23,000	4,153		4,984		\$21,000
Municipal Courts										
Municipal Court:	4F 30C	4	00.712	4	27 410	¢ 40.334	ć	48,277	\$	39,285
Personal Service	\$ 45,389	>	80,713	>	27,410		Þ		÷.	
Materials and Supplies	1,200		688		1,320	67		80		1,368
- 1 - 1 - 1 - 1						24 220		27 505		
Other Services and Charges	53,000		41,807		53,000	31,329		37,595		54,961
Other Services and Charges Capital Outlay Total Court Department Expenditures								37,595 - 85,952		\$95,614

Parks:								
Personal Service	\$ -	\$	S-1	\$ - \$	234	\$ 281	\$	
Materials and Supplies	2,000		1,745	2,000	87	104		2,074
Other Services and Charges	600		-	600	1,905	2,286	;	3,100
Capital Outlay	1,023		-	1,200	-			-
Total Park Department Expenditures	\$3,623	18	\$1,745	\$3,800	2,226	2,671		\$5,174
Sooner Celebration:								
Personal Service	\$ 	\$	12	\$ - \$		\$ -	\$	
Materials and Supplies	8,000		6,759	8,000	4,762	5,714		8,000
Other Services and Charges					-	-		7-2
Capital Outlay					-			
Total Sooner Celebration Expenditures	\$8,000		\$6,759	\$8,000	4,762	5,714		\$8,000
Transfers to Other Funds:								
Emergency Mgmt	\$80,000		\$85,222	\$80,000	\$60,979	73,175		\$73,000
PWA-ARP	113,177							-
Total General Fund Expenditures	\$986,810		\$945,699	\$894,262	693,966	832,524		\$866,571
Net Income(loss)	\$ (213,043)	\$	76,523	\$ (174,576) \$	(46,960)	\$ (56,117) \$	(139,909)
BEGINNING FUND BALANCE, estimated								446,106
ENDING FUND BALANCE, Unaudited							\$	306,197

Town of Waukomis Proposed PWA Budget 2024-2025

		Budget		Actual		Budget		Actual 4/30/24		Projected		Budget
REVENUE		FY2022-2023		FY 2022-2023		FY2023-2024		(10 months)		FY2023-2024	<u>f</u>	Y 2024-2025
Water	\$	350,000	\$	401,476	\$	396,000	\$	333,656	\$	400,387		\$400,000
Sewer		102,000		125,710		126,000		95,977		115,172		116,000
Garbage		172,000		181,983		179,000		164,586		197,503		197,000
5% total rate increase		47,880		-		49,707						35,428
2% Rolling increase				9				-		-		8,000
Late fees		14,500		-		15,000				-		15,000
Miscellaneous		10,000		35,507		3,500		45,784		54,941		25,000
Interest income								4,740		3,950		4,000
Projected grants (see grant schedule)		75,000				75,000		54,050		45,042		1,203,019
Transfer In From General		113,177		542				5,393		4,494		-
Total Revenue		\$884,557		\$745,218		\$844,207		704,186		821,489		\$2,003,447
EXPENDITURES												
Water									2.5			
Personal Services	\$		\$	173,115	\$	66,106	\$	111,211	\$	66,727	\$	71,751
Materials and Supplies		-		-		40,000		37,532		45,038		41,480
Other Services and Charges						32,000		41,437		49,724		32,000
Capital Outlay						-		24,796		29,755		-
Total Water		•		173,115	_	138,106		214,976		191,244		145,231
Sewer												
Personal Services	\$		\$	50,849	Ś	66,107	\$		\$	66,727	\$	71,751
Materials and Supplies						20,000		17,258		20,710		20,740
Other Services and Charges						32,000		8,263		9,916		32,000
Capital Outlay								24,796				6,000
Total Sewer				50,849	Ξ	118,107		50,317		97,353		130,491
Garbage												
	\$		\$	123,178	è		\$		\$		\$	
Personal Services	Þ		Þ	123,176	Þ		Þ	•	Þ		9	
Materials and Supplies						140,000		05.020		115,104		140,000
Other Services and Charges	-		-	123,178	_	140,000		95,920 95,920	_	115,104	_	140,000
Total Garbage			_	123,178		140,000		55,520		115,104		140,000
Admin							1770		200			
Personal Services	\$		\$	-	\$	52,728	\$	45,848	\$		\$	49,649
Materials and Supplies				110,374		25,000		4,254		5,105		25,000
Other Services and Charges		•				80,000		85,415		102,498	-	80,000
Total Admin		-	_	110,374		157,728		135,517	_	162,621	_	154,649
Personal Services	\$	165,300			\$		\$		\$		\$	
Materials and Supplies		85,000						-				
Other Services and Charges		144,000						-				
Debt Service Disbursements		205,000		216,731		205,000		176,461		235,281		216,731
Garbage		128,000		,		-		,				
Miscellaneous		1,000				1,000		2				
Capital Outlay		1,500				48,000						
Grant expense (see grant schedule)		25,000				10,000		88,693		118,257		1,291,993
ARPA funds usage		113,177						00,000		,		-,,
Transfer		12,000		2,451		12,000		1,471		1,961		
Total Expenditures	\$	879,977	\$	676,698	\$	819,941	\$	763,355	\$	921,821	\$	2,079,095
Net income (loss)	\$	4,580	\$	68,520	\$	24,266	\$	(59,169)	\$	(100,332)	\$	(75,648)
DECIMALING FLIAID DALANCE a-1:1-		240,303										901,978
BEGINNING FUND BALANCE, estimate	_		-								_	
ENDING FUND BALANCE, unaudited	\$	244,883									\$	826,330

Town of Waukomis Proposed Emergency Management Budget 2024-2025

	BUDGET			ACTUAL		BUDGET	ACTUAL (10MOS)		BUDGET
	FY 202	2-2023		FY 2022-2023		FY 2023-2024	FY 2023-24		FY 2024-2025
Emergency Management Police									
REVENUE									
Emergency Management Tax	\$	40,000	5	40,207	\$	40,000	\$ 30,490	Ś	36,500
Transfer In From Fund Balance				11/032					-
Miscellaneous Revenue									
Donations									
Total Emergency Management Fund Revenue		40,000		40,207		40,000	30,490		36,500
EVDENIDITURES									
EXPENDITURES									
Materials and Supplies		7,500		10,567		8,500	18,693		8,500
Other Services and Charges		7,500		9,449		7,500	17,551		7,500
Capital Outlay		53,000		65,208		20,000			67,500
Projected Grant Expenditures		-						_	
Total Emergency Management Fund Expenditures		68,000	_	85,224	-	36,000	36,244	H	83,500
Net income (loss)	\$	(28,000)	\$	(45,017)	\$	4,000	\$ (5,754) \$	(47,000
BEGINNING FUND BALANCE POLICE EMERGENCY MANAGEMENT, es		53,714		53,714		53,779	53,779		51,183
ENDING FUND BALANCE POLICE EMERGENCY MANAGEMENT, Unau	\$	25,714	\$	8,697	5	57,779	\$ 48,025	5	4,183
Emergency Management Fire REVENUE Emergency Management Tax		40.000		40,207		40.000	30,490	•	36,500
Grant		10,000		40,207		40,000	30,430	,	30,300
Total Emergency Management Fund Revenue		50,000	-	40,207	-	40,000	30,490	-	36,500
	11.12	30,000		40,207	T	40,000	30,430	т	30,300
EXPENDITURES Materials and Supplies		5,000				6,000			
Other Services and Charges		3,000				0,000	1,538		
Capital Outlay		5,000				96.000	1,336		87,500
Projected Grant Expenditures		10,000				30,000			87,300
Total Emergency Management Fund Expenditures		20,000				102,000	1,538		87,500
Nob Income Barel		20.000	,	40.207	,	(53,000)	£ 20.053	П	(51,000
Net income (loss)		30,000	>	40,207	>	(62,000)	\$ 28,952		(51,000
BEGINNING FUND BALANCE FIRE EMERGENCY MANAGEMENT, estin_		49,309				84,603	84,186		118,524
ENDING FUND BALANCE FIRE EMERGENCY MANAGEMENT, Unaudit	\$	79,309	\$	40,207	\$	22,603	\$ 113,138	\$	67,524
BEGINNING FUND BALANCE EMERGENCY MANAGEMENT								\$	169,707
NET CHANGE IN FUND BALANCE EMERGENCY MANAGEMENT									(98,000
ENDING FUND BALANCE EMERGENCY MANAGEMENT	5		5		\$		\$ -	5	71,707

BUDGET ADOPTION RESOLUTION

TOWN OF WAUKOMIS, OKLAHOMA RESOLUTION NO. <u>2024</u>-1

A RESOLUTION APPROVING THE TOWN OF WAUKOMIS, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2024-2025 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The Town of Waukomis has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2025 (FY 2024-2025) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive officer of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Town of Waukomis governing body at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Town of Waukomis governing body has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WAUKOMIS, OKLAHOMA:

SECTION 1. The Town Council of the Town of Waukomis does hereby adopt the FY 2024-2025 Budget on the 13th day of June 2024 with total resources available in the amount of \$4,312,900 and total fund/departmental appropriations in the amount of \$3,116,666. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Fund: Department	Appropriation Amount
General Fund:	·
General government	\$161,127
Police	\$400,704
Code/Animal Control	\$16,808
Fire	85,144
Street	21,000

Court	95,614
Parks	5,174
Sooner Celebration	8,000
Transfers	73,000
PWA	
Water	145,231
Sewer	130,491
Garbage	140,000
Admin	154,649
Miscellaneous/Grans	1,291,993
Capital Outlay	
Debt service	216,731
Transfer	
Emana and Mana	
Emergency Mgmt	171,000

SECTION 2. The Town Council does hereby authorize the Town Clerk to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2024-2025, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Town Board.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Town Council and filed with the State Auditor and Inspector.

SECTION 4. Be it further provided that the Town Clerk is hereby authorized to take any and all actions as may be required for the implementation of these budgets.

ADOPTED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF WAUKOMIS this 13th day of June, 2024.

TOWN OF WAUKOMIS, OKLAHOMA

Mayor



Proof of Publication

Garfield County, State of Oklahoma

Notice of Hearing	Case No
Affidavit of Publication State of Oklahoma, County o I, the undersigned publisher, of the Legal Notices, do solen advertisement was published	editor or Authorized Agent nnly swear that the attached
1st publication Que 7, 2 2nd publication 3rd publication 4th publication 5th publication 6th publication 7th publication	
That said newspaper is in the ci Oklahoma, a Daily newspaper of es, advertisements and publicat 106 of Title 25, Oklahoma Statu complies with all other requirem with references to legal publicat	qualified to publish legal notic- tions as provided in Section ttes, 1971, as amended, and tents of the laws of Oklahoma
That said Notice, a true copy of to, was published in the regular during the period and time of puplement, on the above	edition of said newspaper
Subscribed and swom before me on the Commission expires 4	his 7 day of June 2024. June 2024. Jule

IDELL MARIE KEYS
Notwy Public in and for the
State of Oldshoms
Commission 404003325
My Commission expires 4/12/2025

Publishers Address: Enid News & Eagle 227 W. Broadway Enid, OK 73701

Published in the Enid News & Eagle June 7, 2024 LPXLP

(181)

In accordance with Section 17-208, Title 11, Oldahoma Statutes, notice is hereby given the the proposed Town of Waukomis Fiscal Year 2024/2025 Annual Budget was considered at a public hearing on June 13, 2024, at 8:50pm, in the Waukomis Town Hall, Copies of the proposed budget are available for roview in the Office of the City Cloric. Notice is hereby given that the Town of Waukomis 2024/2025 Annual Budget will be adopted during a meeting of the City Council on Thursday, June 13, 2024 at 7:00pm, in the City Hall.

TOWN OF WAUKOMIS, OKLAHOMA

Fiscal Year 2024/2025 Annual Budget

BUDGET SUMMARY-PRELIMINARY

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ENDING

	BEGINNING	1 JUNIOUNITY	CUMMON		ENDING
	BUDGET (Entimates)	REVENUES	expenses	Net Change	BALANCE
GENERAL FUND Revenues	\$446,106	\$726,661	\$(866,571)	\$(139,910)	\$306,196
Taxas		\$356,761			
License and permits		\$900			
Rines		\$305,000			
Fire grant		\$10,000			
Other revenues		\$54,000			
Expenditures		******			
General			(161,127)		
Police			(400,704)		
Code enforcement/Animal Control			(16,808)		
Fite			(85,144)		
Stroot			(21,000)		
Municipal Court			(95,614)		
Parks			(5.174)		
Sooner Celebration			(000,8)		
Transfera			(73,000)		
ENTERPRISE FUNDS	****				
WPWA	\$901,978	\$1,995,447	S(2,079,095)	\$(83,648)	\$818,330
Revenues					
Water		\$400,000			
Sewer		\$116,000			
Garbage		\$197,000			
Grant estimate Other		\$1,203,019			
Transfer-ARP		\$79,428			
Expenses		•			
Water			(145,231)		
Sawer			(130,491)		
Garbage			(140,000)		
Other			(371,380)		
Grants (astimata)			(1,291,993)		
TOTAL ENTERPRISE			(1,42)		
FUNDS	\$901,978	\$1,995,447	\$(2,079,095)	\$(83,648)	\$818,330
SPECIAL REVENUE FUNDS	4541,515	0.,000,	~~~,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0,00,000	***************************************
Emergency Management	\$169,707	\$73,000	\$(171,000)	\$(98,000)	\$71,707
TOTAL SPECIAL REVENUE FUNDS	\$169,707	\$73,000	\$171,000)	\$(98,000)	\$71,707
GRAND TOTAL ALL FUNDS	\$1,517,791	\$2,795,108	\$(3,116,666)	\$(321,558)	\$1,196,233
	• • • •				

6/8/24 11:04 AM